



**Pennine View School Local Governing Body
Safeguarding, Leadership & Management
Thursday 25th March 2021 at 09:30
via MS Teams**

Those Present:		
Sarah Mulhall	Headteacher	SM
Emma Heyes	Chair/Safeguarding Link Governor	EH
Elise Bowen	Teacher Governor	EB
Andy Clayton	Governor – T&L Link Governor	AC
Kelly-Ann Robinson	Parent Governor – Wellbeing Link Governor	KAR
Chris Rowse	Governor – T&L Link Governor	CR
Also Present:		
Warren Carratt	Nexus CEO	CEO
Joel Hardwick	Assistant CEO – Strategy & Partnerships	JH
Philip Knight	Office Manager	PK
Emma Sheedy	Nexus Governance Clerk	ES
Apologies:		
Carole Lawrie	Parent Governor – Wellbeing Link Governor	CL
Sally Macdonald	Governor – Transitions Link Governor	SMa
Sally Wylde	Staff Governor	SW
No Apologies:		

1. APOLOGIES FOR ABSENCE	Actions
<p>1.1. To receive apologies for absence</p> <p>Apologies were received from CL, SMa and SW.</p> <p>Introductions were made around the table and JH was welcomed to the meeting.</p>	
<p>1.2. To accept apologies for absence</p> <p>Apologies were accepted from CL, SMa and SW.</p>	
2. ITEMS OF URGENT BUSINESS	
<p>2.1. Chair to determine any items of urgent business</p> <p>2.1.1. HR Matter</p>	
3. DECLARATION OF INTERESTS	
<p>3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda</p> <p>EB declared an interest in item 2.1.1. discussed at 8.1. It was agreed that EB should leave the meeting at the appropriate time.</p>	
4. PENNINE VIEW SCHOOL LOCAL GOVERNING BODY MINUTES	
<p>4.1. To approve the minutes of the following meeting:</p> <p>The minutes of the meeting held on 4th February 2021 were reviewed and the following amendment agreed:</p> <p>Page 14 Add "provides an update to Governors on." to "There is a structured approach to wellbeing for staff and pupils, which SM".</p> <p>ACTION: Clerk to amend the minutes of the meeting held on 4th February 2021.</p>	COMPLETED
<p>4.2. Review of Action Tracker</p> <p>The outstanding actions on the tracker were reviewed and updated.</p>	
<p>4.3. Matters arising from the Minutes</p> <p>There were no matters arising.</p>	
5. POLICIES	
<p>5.1. Policies for Review</p> <p>5.1.1. SM advised that following the Fire Drill yesterday, she would be further amending Appendix 1. Governors reviewed and approved the Fire Safety & Anti-Arson Policy.</p> <p>5.1.2. Governors reviewed and approved the First Aid Policy.</p>	

<p>5.1.3. A Governor queried inclusion of COVID 19 implications in the Health & Safety Policy and SM/the CEO providing input regarding the schools risk assessments and the Trust’s overarching Responding to a Pandemic Policy. Governors approved the H&S Policy.</p> <p>5.1.4. Governors reviewed and approved the Pupil Attendance Policy.</p> <p>5.1.5. Governors reviewed and approved the Supporting Pupils with Medical Needs Policy.</p> <p>ACTION: SM to update the Fire Safety & Anti-Arson Policy and submit to Clerking Services.</p>	<p>SM 13/05/21</p>
<p>5.2. New Policies</p> <p>None.</p>	
<p>6. ITEMS TO BE CONSIDERED</p>	
<p>6.1. Headteacher Report</p> <p>Governors received the Headteacher Report in advance of the meeting and discussion/challenge was as follows:</p> <p>SM advised Governors of the changes to the staffing structure; Pennine View’s full-time Assistant Headteacher has resigned to take a post at one of the Trust’s other academies and the Computer Lead has resigned to take a post at another special school in Rotherham. Additionally, the Headteacher has received resignation notice’s from; the schools part-time Assistant Headteacher, leaving at the end of the academic year, and the schools Behaviour Support Assistant, who will leave at Easter. As a result, Pennine View are currently advertising for new teachers and for a 2nd Deputy Headteacher, which is generating significant interest. Interviews will be held around the end of April, adhering to COVID restrictions.</p> <p>Pennine View welcomed back all children to school on the 8th March, attendance fluctuates between 88-92%. School continue to work with two families regarding non-attendance, due to anxieties. There have been no confirmed COVID cases since November and school are positively looking forward. SM advised that challenging behaviour has significantly reduced. Lateral flow testing now takes place at home, supported by families. All teachers have been assigned into “Curriculum Champion” pairs/groups to continue the development of the exciting new themed curriculum.</p> <p>A Governor queried the high number of resignations and if this raises any concerns and SM advised of no concerns. The CEO added of the Trust’s insights and perspective on this area, which is that the vacancies are due to natural turnover and/or career progression. SM added it is a positive sign and the school will keep fresh and move forward. The Governor further asked if anybody internally has been identified and SM advised the positions are being advertised externally, which may attract internal interest. AC volunteered for the interview panel. EH asked if there was any interest from across the Trust and SM advised yes.</p>	

<p>The CEO queried the self-assessment grading of English and SM provided context, with input from the Staff Governor.</p> <p>The CEO queried the self-assessment grading of Personal Development and if this is still Good and SM explained this would be a priority for the new Deputy Headteacher to ensure the two areas of Good are maintained.</p>	
<p>6.2. Safeguarding Report</p> <p>The Safeguarding Report was received by Governors.</p> <p>SM explained Safeguarding Training has been difficult to organise and Pennine View have been signposted to Rotherham’s offer.</p> <p>The Chair made a commitment to update her Safer Recruitment Training before the end of the academic year.</p> <p>The CEO asked of SM’s view on the increase of statutory services following the impact of COVID and SM explained Pennine View will continue to advocate.</p>	
<p>6.3. Community Voice Report</p> <p>SM provided a verbal overview of the Community Voice Report and shared a presentation with the LGB, which all commended. The CEO asked SM to explore including the presentation on the school website.</p> <p>ACTION 1: SM to check permissions to enable the presentation to be included on the website.</p> <p>The CEO queried the Y11 Leavers Assembly on 24th June, which SM invited Governors.</p> <p>ACTION 2: SM to advise Governors of the time of the Leavers Assembly on 24th June.</p> <p>SM provided Governors with an overview of the plans for the forthcoming Y11 Leavers Prom, which pupils have fundraised for and topped up via school fund. Governors were invited, which they gratefully received and commended.</p>	<p style="text-align: center;">SM 13/05/21</p> <p style="text-align: center;">SM 13/05/21</p>
<p>6.4. Academy Health & Safety Self-Assessment Report</p> <p>[PK joined the meeting at 10:41]</p> <p>PK overviewed the Academy Health & Safety Self-Assessment Report and explained about the new PHS contract - new dispensers, new products and the LFT bin.</p> <p>The Chair queried the new accident reporting system and how this interacts with the ProAktive portal and PK provided this.</p> <p>PK explained about the launch of the new enhanced Wellbeing Package, which has been very well received by staff.</p> <p>A whole school LED Lighting upgrade has been costed, which will see the school benefit from significant kWh savings, CO2 reductions and electricity cost savings.</p> <p>The Chair asked PK to consider The Bridge regarding any surplus furniture and PK noted this.</p>	

<p>6.5. Competent Person Audit & Action Plan</p> <p>Governors received the Competent Person Audit & Action Plan and raised no queries.</p>	
<p>6.6. Budget Monitoring</p> <p>The Budget Monitoring Report was overviewed by the CEO. SM commended the positive work of PK.</p> <p>[PK left the meeting at 11:06].</p>	
<p>6.7. SIP/SEF Update</p> <p>The SIP/SEF were overviewed by SM, which had been broadly covered in the Headteacher's Report. Governors raised no queries.</p>	
<p>6.8. Chair/CEO Verbal Update of Key Issues from Trust Board of Directors</p> <p>The CEO has been overwhelmed with the response from Pennine View, with expressions of interest, to support Bader Academy during a recent call for short-term support.</p> <p>The CEO spoke about delivery of the SEMH framework across the Trust, to share best practice.</p> <p>The CEO advised Governors that the Trust has been shortlisted for the RMBC SEMH Free Special School presumption. The Trust are also considering opening an Independent Special School.</p> <p>The project at The Bridge is on track for a September 2021 opening.</p>	
7. GOVERNANCE MATTERS	
<p>7.1. Governors to complete Activity Log</p> <p>Governors were reminded to email activity to clerkingservices@nexusmat.org</p>	
8. ANY OTHER URGENT BUSINESS	
<p>8.1. To consider any other urgent business agreed by the Chair</p> <p>8.1.1. [EB left the meeting at 11:12] The CEO advised Governors of an HR matter and provided context. The Chair asked of any potential repercussions and the CEO anticipated issues for the individual but not the wider school or reputation of the Trust. Governors raised no queries. [EB re-joined the meeting at 11:16].</p> <p>8.1.2. It was agreed for a hybrid approach to be adopted for the next meeting on 13th May. The meeting will be held via Teams but Governors were asked to inform the Clerk if they would prefer to go into school and join with the Headteacher.</p>	
9. CONFIDENTIALITY & RISK	
<p>9.1. To consider the confidentiality of any items discussed during the meeting</p> <p>None.</p>	

9.2. To consider any areas of risk discussed during the meeting	
None.	
10. DATES OF NEXT MEETING	

Thursday 13 th May 2021	09:30 – 11:30	via MS Teams	Teaching, Learning & Wellbeing
Thursday 1 st July 2021	09:30 – 11:30	Pennine View School	Safeguarding, Leadership & Management

Minutes approved

CHAIR	SIGNATURE	DATE