



**Pennine View School Local Governing Body
Teaching, Learning & Wellbeing
Thursday 15th October 2020 at 09:30
via MS Teams**

Those Present:		
Sarah Mulhall	Headteacher	SM
Emma Heyes	Governor – Chair	EH
Andy Clayton	Governor – T&L Link Governor	AC
Carole Lawrie	Parent Governor – Wellbeing Link Governor	CL
Sally Macdonald	Governor – Transitions Link Governor	SM
Also Present:		
Warren Carratt	Chief Executive Officer	CEO
Joel Hardwick	Assistant CEO – Strategy & Partnerships	JH
Philip Knight	Pennine View Office Manager	PK
Emma Sheedy	Governance Clerk	ES
Jacky Tattershall	Assistant CEO – School Improvement	JT
Apologies:		
Elise Bowen	Governor – Teaching Staff	EB
Kelly-Ann Robinson	Parent Governor – Wellbeing Link Governor	KAR
Sally Wylde	Governor – Teaching Staff	SW
No Apologies:		
Chris Rowse	Governor – T&L Link Governor	CR

1. APOLOGIES FOR ABSENCE	Actions
1.1. To receive apologies for absence Apologies were received from EB, KAR and SW.	
1.2. To accept apologies for absence Apologies were accepted from EB, KAR and SW. No apologies were received from CR.	
2. ITEMS OF URGENT BUSINESS	
2.1. Chair to determine any items of urgent business None.	
3. DECLARATION OF INTERESTS	
3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda There were no declarations received.	
4. PENNINE VIEW SCHOOL LOCAL GOVERNING BODY MINUTES	
4.1. To approve the minutes of the following meeting: The minutes of the meeting held on 6 th February 2020 were approved as a correct record with no amendments.	
4.2. Review of Action Tracker The outstanding actions on the tracker were reviewed and updated.	
4.3. Matters arising from the Minutes 6.9. Bader Academy The CEO provided an update on Bader Academy and shared with Governors that PV have been providing support due to some challenging behaviours.	
5. POLICIES	
5.1. Policies for Review 5.1.1. The Policy Update Report was reviewed and all were agreed and approved with the exception of the RSE Policy as outlined at 5.1.2. 5.1.2. The RSE Policy was reviewed and it was agreed for SM to check it is compliant with the DfE model. ACTION: SM to check the RSE Policy is compliant with the DfE model.	SM 03/12/20
5.2. New Policies 5.2.1. Governors reviewed the Bomb Threat Policy and the CEO queried the numbering system and content of rationale. The CEO queried if the policy	

<p>should be consolidated into an Emergency Evacuation Procedure and JT recommended SM liaised with Amanda Hobson at Kelford. ACTION: SM to liaise with Amanda Hobson at Kelford and look to consolidate Bomb Threat into an Emergency Evacuation Procedure.</p> <p>5.2.2. Governors approved the Promoting British Values Policy.</p> <p>5.2.3. Governors reviewed and queried the need for a Feedback Policy. It was recommended that the content is included in the Curriculum Policy as an appendix. ACTION: SM to include the Feedback Policy as an appendix to the Curriculum Policy.</p> <p>5.2.4. Governors approved the Parent and Pupil Voice Policy.</p>	<p style="text-align: center;">SM 03/12/20</p> <p style="text-align: center;">SM 03/12/20</p>
<p>6. ITEMS TO BE CONSIDERED</p>	
<p>6.1. Teaching & Learning Report</p> <p>Governors had received the T&L Report in advance of the meeting and discussion/challenge was as follows:</p> <p>The CEO commented on the quality of the report and extended thanks to SM and SLT.</p> <p>Whole school progress of 77% expected or above progress was positively discussed, given this would have likely improved further had the school had the benefit of a full year.</p> <p>There were discussions regarding the last Ofsted inspection and the deep dive of the English Improvement Plan, which had to be suspended due to Covid-19. However, a new English Lead, Craig Roberts, is now in post and English will be further stress tested. SM explained that Governance is a strong part of the school and this was recognised throughout the inspection. SM is keen to align the T&L Link Governor with the curriculum. A Governor challenged Governors not being involved and the CEO advised this was a decision made by the HMI not the Trust. The Governor explained his query was regarding the suspension of governance due to Covid-19, which immediately followed receipt of the inspection report.</p> <p>The Chair asked what the Headteachers concerns are and what is she most optimistic about and SM explained it is difficult to plan for something that is unforeseen and respond accordingly but this has been managed so far. SM is most excited about the new appointments which have strengthened the SLT and brings certainty and relevance to the new curriculum.</p>	
<p>6.2. Behaviour Log</p> <p>SM provided a verbal overview of the Behaviour Report and context regarding the two FTEs (there was only one at the time of reporting). SM is in discussions with the LA and exploring an alternative provision with the multi-agency team for one individual. The other incident was due to anxiety of a Y11 pupil regarding post school destination/options. SM is hopeful this was an isolated incident.</p>	

<p>A Governor asked of the plan/options post PV which SM outlined. There was a discussion whether this process should commence earlier to alleviate potential problems/anxiety instead of this embedding earlier.</p> <p>The CEO commented positively that the low level of behavioural incidents is a display of a well-managed return to full-time education.</p>	
<p>6.3. Wellbeing Report</p> <p>SM outlined the Wellbeing Report and explained PV are actively working with parents regarding anxiety. Attendance is good in comparison to previous years but SM anticipates a very spikey profile going forward.</p> <p>The Chair asked of any Covid-19 confirmed cases and SM provided this information.</p>	
<p>6.4. LAC Report</p> <p>SM provided an overview of the LAC Report and discussion/challenge was as follows:</p> <p>The CEO asked SM if target setting/attainment was balanced and manageable and if this has impacted on funding and SM provided an update.</p>	
<p>6.5. Pupil Premium Plan</p> <p>SM overviewed the PP Plan and explained that PV have signed up to become a Voice 21 School to support Oracy.</p>	
<p>6.6. SIP/SEF</p> <p>JT queried SEF outcomes and the grading of quality of education and SM advised she has not had the time to embed improvements, so the judgment remains RI.</p> <p>EH queried the SIP and SM advised she will RAG rate the SIP for the next LGB.</p> <p>ACTION: SM to RAG rate the SIP for the next LGB.</p> <p>CL queried Covid-19 funding and SM provided context.</p>	<p>SM 03/12/20</p>
<p>6.7. Annual Self-Assessment – NGA Toolkit</p> <p>CEO advised Governor’s that NGA Annual Self-Assessment documents would be distributed by the Clerks, from the Central Trust.</p>	
<p>6.8. Appointment of Vice Chair & Link Governors</p> <p>6.8.1. Vice Chair – CL.</p> <p>6.8.2. Teaching & Learning Link Governor – CR & AC. Transitions Link Governor – SM.</p> <p>6.8.3. Safeguarding Link Governor – EH.</p> <p>6.8.4. Finance Link Governor – not required.</p>	

6.8.5. Wellbeing Link Governor – CL & KAR. It was agreed for Governors to continue in their 19/20 Link Governor Roles as outlined above.	
6.9. School dates for 2021/2022 Governors agreed to adopt the Doncaster model for school dates 2021/2022 with INSETS to be agreed. ACTION: SM to share with Staff, Families and post on the school website.	SM ASAP
6.10. Changes to Leadership Summits The CEO explained the Leadership Summit in November had been cancelled due to Covid-19 and would now take place on 29 th June 2021.	
6.11. Chair/CEO Verbal Update of Key Issues from Trust Board of Directors The CEO provided an update regarding utilisation of The Bridge as a Sixth Form provision.	
7. GOVERNANCE MATTERS	
7.1. Governors to complete Activity Log Governors were asked to email the Clerks and advise of any activity.	
8. ANY OTHER URGENT BUSINESS	
8.1. To consider any other urgent business agreed by the Chair 8.1.1. Following discussion, Governors were invited to adopt a blended approach with regards attendance at future LGB's. However, current Government guidelines will need to be taken into consideration nearer the time. 8.1.2. JT queried if other professionals had resumed visiting Schools and SM advised of the following approaches; SALT - virtually, CAMH's - physically, Educational Psychologist - virtually, School Immunisations – physically, Physiotherapists – SM was unsure.	
9. CONFIDENTIALITY & RISK	
9.1. To consider the confidentiality of any items discussed during the meeting None.	
9.2. To consider any areas of risk discussed during the meeting None.	
10. DATES OF NEXT MEETING	

Thursday 3 rd December 2020	09:30 – 11:30	MS Teams	Safeguarding, Leadership & Management
Thursday 4 th February 2021	09:30 – 11:30	Pennine View School	Teaching, Learning & Wellbeing
Thursday 25 th March 2021	09:30 – 11:30	Pennine View School	Safeguarding, Leadership & Management

Thursday 13 th May 2021	09:30 – 11:30	Pennine View School	Teaching, Learning & Wellbeing
Tuesday 29 th June 2021	16:00 – 19:00	Crags School	Leadership Summit
Thursday 1 st July 2021	09:30 – 11:30	Pennine View School	Safeguarding, Leadership & Management

Minutes approved

CHAIR	SIGNATURE	DATE